

23 ILLINOIS ADMINISTRATIVE CODE 1100

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SUBTITLE A

TITLE 23: EDUCATION AND CULTURAL RESOURCES  
SUBTITLE A: EDUCATION  
CHAPTER II: BOARD OF HIGHER EDUCATION

PART 1100  
NURSING SCHOOL GRANT PROGRAM

Section

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**AUTHORITY:** Implementing and authorized by Section 9.31 of the Board of Higher Education Act [110 ILCS 205/9.31].

**SOURCE:** Emergency rules adopted at 30 Ill. Reg. 17113, effective October 16, 2006, for a maximum of 150 days; adopted at 31 Ill. Reg. 3145, effective February 7, 2007; amended at 35 Ill. Reg. 17458, effective October 14, 2011.

**Section 1100.100 Purpose**

The purpose of the Nursing School Grant Program is to address the nursing shortage in Illinois by *increasing the number of nurses graduating from Illinois institutions of higher learning* [110 ILCS 205/9.31]. The Program is comprised of two grant categories: Expansion Grants and Improvement Grants. Grants for both categories shall *be awarded on the basis of performance criteria* [110 ILCS 205/9.31] and a competitive application process.

**Section 1100.200 Definitions**

"Board" means the Board of Higher Education.

"CCNE" means the Commission on Collegiate Nursing Education.

"Eligible Nursing Program" means a nursing program at an Illinois institution of higher learning that prepares registered nurses in accordance with Section 1100.300 and offers at least one of the following nursing degree programs:

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"ADN" means an Associate Degree in Nursing. Upon completion of the program, a graduate must be eligible to take the examination (NCLEX-RN) for licensure as a registered nurse.

"BSN" means a Bachelor of Science in Nursing. This program admits pre-licensure students and awards a Bachelor of Science degree in nursing. Upon completion of the program, a graduate must be eligible to take the examination (NCLEX-RN) for licensure as a registered nurse.

"RN-BSN" means a baccalaureate completion program that admits registered nurses and awards a Bachelor of Science degree in nursing.

"DFPR" means the Illinois Department of Financial and Professional Regulation or its successor.

"Expansion Grant" means a competitive grant, renewable for up to three years, under this Part that supports high-performing eligible nursing schools for the purpose of expanding nursing program capacity and either increasing the number of students preparing for initial licensure as registered nurses (ADN or BSN) or increasing the number of registered nurses completing baccalaureate completion programs (RN-BSN).

"Improvement Grant" means an annual competitive grant under this Part that supports eligible nursing schools with the purpose of increasing student retention and improving institutional NCLEX-RN pass rates.

"Institution of Higher Learning" means a public or nonpublic institution of higher education located within Illinois that offers associate, baccalaureate or post-baccalaureate degrees and that is authorized to operate in the State of Illinois.

"NLNAC" means the National League for Nursing Accrediting Commission.

"NCLEX-RN" means the National Council Licensure Examination-Registered Nurse. Passing the NCLEX-RN is required of candidates for licensure as a Registered Nurse (RN) in Illinois.

(Source: Amended at 35 Ill. Reg. 17458, effective October 14, 2011)

**Section 1100.300 Eligible Nursing Program**

Illinois institutions of higher learning offering registered nursing degree programs must meet the following criteria to be eligible to receive a grant under this Part:

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- a) ADN programs must:
  - 1) Be approved by DFPR;
  - 2) Be accredited by NLNAC; and
  - 3) Have an articulation agreement with at least one institution of higher learning that offers baccalaureate degrees for registered nurses.
- b) BSN programs must:
  - 1) Be approved by DFPR; and
  - 2) Be accredited by CCNE or NLNAC.
- c) RN-BSN programs must be accredited by the CCNE or the NLNAC.

(Source: Amended at 35 Ill. Reg. 17458, effective October 14, 2011)

**Section 1100.400 Application Process**

- a) Eligible nursing programs will be notified by the Board when funding opportunities and application materials for grant opportunities under this Part are available.
- b) Application materials may be obtained from the Illinois Board of Higher Education, 431 East Adams Street, Second Floor, Springfield, Illinois 62701-1404 or the Board's website at [www.ibhe.org](http://www.ibhe.org).
- c) Completed application materials signed by the institution's chief executive officer must be received by the Board by the announced deadline for the submission of applications, which shall not be less than 45 days from the announcement and release of application materials. Application materials will be due no later than October 31 of each year.
- d) Grantees maintaining eligibility criteria in accordance with Section 1100.500(b) or Section 1100.600(b) may annually reapply for funding.

**Section 1100.500 Expansion Grants**

- a) In a given fiscal year, the amount of the Program appropriation or allocation to support Expansion Grants shall be based on the following order of priority:

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- 1) Funding for renewal grants;
  - 2) Funding for grants in year one of a three-year grant cycle; or
  - 3) A combination of renewal and first-year grants the Board deems appropriate to maximize the grant awards.
- b) Eligibility Criteria
- 1) ADN and BSN programs must meet both of the following criteria:
    - A) NCLEX-RN pass rate for first-time test takers must be equal to or greater than the national average for the previous calendar year as reported by DFPR.
    - B) Program attrition rate must be equal to or less than 15 percent.
  - 2) RN-BSN programs must have a program attrition rate equal to or less than 15 percent.
- c) Grant applications for Expansion Grants under this Part shall include, but need not be limited to, the following:
- 1) Comprehensive description of the proposed use of funds in accordance with subsection (e), including evidence of current research and best practices to support proposed strategies.
  - 2) Budget by line item, including personal services, contractual services, commodities, equipment, telecommunications, travel, and audit.
  - 3) Performance measures, including, but not limited to, the following:
    - A) Eligibility criteria in accordance with subsection (b);
    - B) First-year retention rate;
    - C) Job placement within 6 months of degree completion; and
    - D) Number of degrees conferred (three-year trend).
  - 4) Statement of institutional support and sustainability of grant-funded activities.

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- 5) Evaluation plan.
  - 6) Program audit and an interim evaluation report from the previous year, if the applicant received an Expansion Grant under this Part.
- d) Awards
- 1) The grant awards for eligible nursing programs shall be determined using a competitive process to review applications that shall include, but need not be limited to, the following criteria:
    - A) Evidence of effective program goals and performance measures;
    - B) Proposed use of funds and budget justification demonstrating an effective use of program resources;
    - C) An effective evaluation plan including reliable measures of performance and program outcomes;
    - D) Evidence of institutional support and sustainability of grant-funded activities; and
    - E) Number of completed applications received in accordance with subsection (c).
  - 2) The number and amount of grant awards is subject to the Program appropriation or allocation.
- e) Use of Grant Funds. Expansion Grant funds shall be used to expand capacity and increase the number of students preparing for careers as registered nurses. Acceptable expenditures may include, but are not limited to, the following:
- 1) Hiring additional qualified nursing faculty;
  - 2) Developing or expanding instructional programs (e.g., online, weekend, evening);
  - 3) Developing or expanding academic support programs;
  - 4) Securing additional clinical instruction sites;
  - 5) Increasing classroom space;

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- 6) Purchasing equipment and other program-related instructional materials; and
- 7) Evaluation, dissemination of program results, and program audit.
- f) Grantees may annually reapply for funding.
- g) Grantees must submit a final evaluation report.

(Source: Amended at 35 Ill. Reg. 17458, effective October 14, 2011)

**Section 1100.600 Improvement Grants**

- a) In a given fiscal year, the amount of the Program appropriation or allocation directed to Improvement Grants is the remainder after the Expansion Grant determination.
- b) Eligibility Criteria
  - 1) ADN and BSN programs must meet at least one of the following criteria:
    - A) NCLEX-RN pass rate for first-time test takers must be less than the national average for the previous calendar year as reported by DFPR.
    - B) Program attrition rate must be greater than 15 percent.
  - 2) RN-BSN programs must have a program attrition rate greater than 15 percent.
- c) Grant applications for Improvement Grants under this Part shall include, but need not be limited to, the following:
  - 1) Comprehensive description of the proposed use of funds in accordance with subsection (e), including evidence of current research and best practices to support proposed strategies.
  - 2) Budget by line item, including personal services, contractual services, commodities, equipment, telecommunications, travel, and audit.
  - 3) Performance measures, including, but not limited to, the following:
    - A) Eligibility criteria in accordance with subsection (b);

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- B) First-year retention rate;
  - C) Job placement within 6 months after degree completion; and
  - D) Number of degrees conferred (three-year trend).
- 4) Statement of institutional support and sustainability of grant-funded activities.
- 5) Evaluation plan.
- 6) Program audit from the previous year, if the applicant received an Improvement Grant.
- d) Awards
- 1) The grant awards for eligible nursing programs shall be determined using a competitive process to review applications that shall include, but need not be limited to, the following criteria:
    - A) Evidence of effective program goals and performance measures;
    - B) Proposed use of funds and budget justification demonstrating an effective use of program resources;
    - C) An effective evaluation plan including reliable measures of performance and program outcomes;
    - D) Evidence of institutional support and sustainability of grant-funded activities; and
    - E) Number of completed applications received in accordance with subsection (c).
  - 2) The number and amount of grant awards is subject to the Program appropriation.
- e) Use of Grant Funds. Improvement Grant funds may be used to support strategies aimed at increasing student retention and improving graduation rates and institutional NCLEX-RN pass rates.

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- 1) Acceptable expenditures may include, but are not limited to, the following:
  - A) Developing or expanding academic support services to improve student retention and increase graduation rates and NCLEX-RN pass rates;
  - B) Improving existing classroom space;
  - C) Purchasing equipment and other instructional materials necessary to improve instructional quality; and
  - D) Program audit.
- 2) Improvement Grants shall not be used to hire faculty.
- f) Grantees may apply annually for funding.
- g) Grantees must submit an evaluation report.

(Source: Amended at 35 Ill. Reg. 17458, effective October 14, 2011)

**Section 1100.700 Award Process**

- a) Board staff shall review application materials and make recommendations to the Board for approval.
- b) Once grants are awarded by the Board, the Board shall notify each applicant in writing concerning its application.
- c) The Board shall establish a grant agreement with those institutions awarded a grant under this Part that specifies the terms and conditions of the grant.

**Section 1100.800 Audit Requirements**

- a) All grantees are required to provide an annual program audit to the Board.
- b) After the initial program year (fiscal year 2007), applications must include a program audit of grant funds received in the previous year.
- c) Program audits must be performed by an external auditor who is registered as a public accountant by DFPR.



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- d) Program audits must include a statement of revenues and expenditures to verify the use of grant funds. Grant funds not expended as identified by the audit shall be refunded to the State.
- e) In the event that a grant recipient does not reapply for a grant under this Part in a subsequent year, a program audit must be submitted to verify the use of grant funds.
- f) The cost of a program audit is an allowable use of grant funds.